

How does Gift Aid work?

The scheme applies to any donation, whether large or small, regular or one-off. The Gift Aid declaration does not have an expiry date and there is no legal requirement to donate the same amount each year. This is particularly useful where an individual's circumstances change during the year. The Gift Aid Declaration can be changed at any time by contacting the Gift Aid Secretary.

For each £100 donated an additional £25.00 can be claimed back by Christ Church from the Inland Revenue (assuming the basic rate of tax is 20%).

More information about the tax aspects is in the brochure. **However, people who do not pay tax should not sign the Gift Aid Declaration form.**

What paperwork is required?

No official Inland Revenue forms are required, but you must sign a Gift Aid Declaration which will enable Christ Church to recover the tax deducted at source from your donation. A suitable declaration form is attached.

How will the money be used?

Your donations will be used solely for the day-to-day running costs of the church and our routine commitments.

What to do next ?

Please complete the declaration form and return it in the attached enveloped. If you are making a single payment, please enclose your cheque. If you decide to make Gift Aid donations by standing order, please complete the standing order section of this leaflet.

Gift Aid Declaration

To: Christ Church, Morningside

Title (Rev, Dr, Mr, Mrs, Ms etc)

Christian Name (s).....

Surname.....

Address

..... Post code

I want Christ Church Morningside to treat as Gift Aid all donations I have made since April 2000 and all donations I make hereafter, until I notify you otherwise.

I confirm I have paid or will pay an amount of income tax and/or capital gains tax for each tax year that is at least equivalent to the amount of tax that all the charities that I donate to will reclaim on my gift for that tax year.

Signature.....

Date of signing/...../2017

1. You can cancel this declaration, in relation to future donations, at any time by notifying the Gift Aid Secretary.
2. If in future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that Christ Church reclaims, you can cancel your declaration (see note 1).
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
4. If you are unsure whether your donations qualify for Gift Aid tax relief, please ask the Gift Aid Secretary.
5. Please notify the Gift Aid Secretary if you change your name or address.

Standing Order

To :
Bank

Address.....

..... Post code

Please pay to Bank of Scotland, North Morningside Branch (sort code 80-02-85) for the credit of : Christ Church, Account number 00222442

The sum of £.....

On/...../2017

and in each succeeding month/quarter/half year/year* thereafter, and debit my/our account accordingly. **delete as appropriate*

This replaces all previous orders in favour of Christ Church.

Name of account to be debited.....

Account number

Signed.....

Date/...../2017

Address.....

..... Post code

If you have made or changed a mandate directly with your bank, please would you still complete and return the notification overleaf.

Notice of standing order change

From:

Name.....

I have instructed my bank **direct** and I have changed my standing order to the sum of

£.....per (please tick)

month ()

quarter ()

½ year ()

year ()

Please return to the Treasurer:

treasurer@6a.org.uk

or hand it into the office:

Christ Church Morningside
6a Morningside Road
Edinburgh
EH10 4DD

www.christchurchmorningside.org



Gift Aid Declaration
and Standing Order mandate

Christ Church, Morningside
Scottish Charity Number SC003009
Inland Revenue Tax Reference: CR32206